

Voice Mail Quick Guide

Dial your Phone number (If calling from another phone, interrupt your no ans greeting by **pressing ***) enter your Passcode when prompted to access Voice Messaging Menu *from any phone*, enter your mailbox number (which is your phone number) then enter your passcode to access your mail box.



Voice Messaging Menu

Press 1 - Listen to msgs.

Press 2 - Busy Greeting

Press 3 - No Answer Greeting

Press 5 - Compose msgs..

Press * **Press #**
Voice Portal Repeat Menu

Press # - Save message
Press 2 - Play or repeat message; skip envelope.
 While playing messages:
 Press 1 - Skip backward 3 seconds
 Press 4 - Skip to beginning of message
 Press 3 - Skip 3- forward 3 seconds
 Press 6 - Skip to end of message
 Press 2 - Pause playback

Press 7 - Delete message
Press 4 - Return to previous message
Press 5 - Play message envelope
Press 6 - Move to next message
Press 7 - Initiate call to sender <
Press 9 - Hear additional options
Press * - To Go to the Voice Portal Main menu
Press # - Repeat menu

Listen to your Messages Options available when system has messages.

Press 1 - Record new Busy Greeting
Press 2 - Listen to current Busy Greeting
Press 3 - Revert to system default Busy Greeting
Press * - Return to Voice Messaging main menu
Press # - Repeat menu

Busy Greeting Menu

Press 1 - Record new No Answer Greeting
Press 2 - Listen to current No Answer Greeting
Press 3 - Revert to system default No Answer Greeting
Press * - Return to Voice Messaging main menu
Press # - Repeat menu

No Answer Greeting Menu

Press 1 - Change current message
Press 2 - Listen to current message
Press 3 - Send message to destination
Press 6 -Set or clear urgent indicator
Press 7 -Set or clear confidential indicator
Press * - Return to Voice Messaging main menu
Press # - Repeat menu

Compose Message Menu Send Voice Messages to one or more multiple FTTH Customers with voice mail

ComPilot Voice Portal Menu

Press 1 To get messages

Press 3- Record Personalized Name

Press 4- Change Call Forwarding Options

Press 8- Change Passcode

Press 9 Return to Voice Messaging main

Press #- Repeat menu

Press 1 - Record new Personalized Name
Press 2 - Listen to current Personalized Name
Press 3 - Delete Personalized Name
Press * - Return to Voice Portal main menu
Press # - Repeat menu

Record Personalized Name

Press 1 - Activate Call Forwarding Always
Press 2 - De-activate Call Forwarding Always
Press 3 - Change forwarding destination
 Enter #- then the forward to number, followed by #
 press *- to Return to Call Forwarding Menu
Press 4 - Listen to forwarding status.
Press * - Return to Voice Portal main menu
Press # - Repeat menu

Call Forwarding Options

Enter new passcode, followed by the # key.

Change Passcode